

S & A Program Descriptions and Expenditures

2015-2016

Seattle Central College Service and Activities Fees Budget Committee

Policies and Procedures

District policy requires that students participate in the development of the S & A budget for recommendation to the Board of Trustees. Seattle Community College District Policy and Procedures 345.10 states:

“The recognized student government organization shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.”

Seattle Central Associated Student Council By-laws (Article X, Section I) states:

The ASC shall empower the Executive of Finance to establish the Services and Activities (S & A) Fees Budget committee to review requests for S & A funding, and submit budget recommendations to be approved by the ASC, in accordance with the Revised Code of Washington State and Seattle College District VI Policies and Procedures related to Student Service and Activities Fees.

- A. The S & A Budget Committee shall consist of the Dean of Student Development, the Executive of Finance, and no less than three (3), but no more than six (6) students who are not current members of the ASC.
- B. All members shall review each application and individually score it.
- C. This committee shall reflect the diversity of the Associated Students of Seattle Central College.

The S & A Budget Committee is organized, convened and chaired by the Associated Student Council Executive of Finance, advised by the Dean of Student Development or the appointed designee, and supported by the Student Leadership administrative assistant. Voting members must attend all meetings of the committee.

The purpose of the S & A Budget Committee is to design and recommend to the Associated Student Council an S & A Budget Proposal that reflects and serves the greatest number of Seattle Central students with a broad spectrum of services and activities that engage and

empower the student body and support the mission and core values of Seattle Central Community College.

- The S & A Budget Committee receives training fall quarter and accepts and reviews applications for small, one-time grants.
- During winter quarter, the S & A Budget Committee meets with current S & A grant recipients who report on the goals, objectives, and success of funded projects, services, and activities.
- A call for proposals for S & A funding for the following year is distributed widely on campus with a due date immediately following spring break.
- The S & A Budget Subcommittee reviews and scores applications and decides on the allocations for the following year, forwarding their proposed budget to the Associated Student Council for approval.
- When approved by the Associated Student Council, the S & A budget is submitted to the college president, who can request amendments before forwarding it to the Board of Trustees.

ASC Book Fund:

The ASC book committee provides expensive and high-usage textbooks for the student body by putting them on reserve in the library. The purpose is to make education more accessible by augmenting the expense of buying books.

Textbooks	5,718
Total	5,718

Associated Student Council:

The ASC is the official student government that represents Seattle Central College students to the administration. It serves students and Seattle Central College mission of being accessible, diverse, innovative, and responsive. Members of ASC serve as student representatives on many campus-wide committees.

Student Wages	28,701
Goods & Services	660
Other	2,155
Total	31,516

BE Learning Center:

BE Learning Center leads the Learning Support Network in providing tutoring services to all Seattle Central College students across campus and providing students with high quality academic assistance.

Tutors Wages & Benefits	138,946
Printing	175
Other	1,600
Total	140,721

Childcare Assistance Program:

This program supports academic success for student parents by providing information, support, contacts with other social service providers, and financial assistance with childcare costs.

Support Staff Wages & Benefits	16,364
Goods & Services	536
Client Services (vouchers)	78,218
Other	707
Grants	(1,250)
Total	94,575

Co-curricular Fund:

This fund provides students with opportunities that are outside of the classroom but complement the area of study such as field trips that are not covered by tuition. This program encourages students to participate in competitions, workshops, seminars, and many other opportunities that help shape their academic career.

Conferences, Fees, Admissions	2,431
Total	2,431

Contingency Fund:

This is a fund set aside in case of a shortfall in S & A fee revenue, and if not needed, can be used for requests that come in the spring.

Goods & Services	3,316
Total	3,316

Cultural Development and Programming:

Provides programming on campus through the College Activities Board, a team of students who develop and organize events and activities on campus that celebrate the diversity of our community and promote student involvement and collaboration among student organizations.

Coordinator Wages & Benefits	58,855
Student Wages	25,856
Students of Color Conference	8,482
Training/Services	5,215
Goods, Services, Rentals, Performers	21,645
Total	120,053

Information Central and START:

Information Central, conveniently situated in the Main Hall is staffed by highly trained Student Ambassadors to answer questions, make referrals, provide directions, and guide students and visitors to appropriate services. Student Ambassadors also facilitate START, New Student Orientations and coordinate Welcome Back Days each quarter to provide new and returning students with vital information.

Coordinator Wages & Benefits	65,606
Student Wages	52,379
Goods & Services	514
Total	118,500

Leadership Activities Set-up:

This position is responsible for setting up rooms, tables and any related work for Student Leadership activities. This position is crucial to the success of the events that occur on campus.

Staff Wages & Benefits	23,009
Total	23,009

Leadership Orientation and Training:

This fund which is managed by the dean of Student Development provides leadership training activities and services that instruct, inspire and encourage student development of leadership skills. These funds provide a week-long summer orientation for 80+ student leaders, sends 40+ students to the Northwest Student Leadership Conference, and provides other training opportunities.

Orientation, Conferences, Trainers	30,258
Goods & Services	4,829
Total	35,087

Library Atmosphere Improvement:

This project trains student to assist their peers to maintain appropriate (quiet and studious) conduct in the library to promote a satisfactory library atmosphere for all users.

Student Wages	13,336
Total	13,336

M. Rosetta Hunter Art Gallery:

The art gallery, presenting original exhibits throughout the year, serves to bring diverse artistic voices to campus and provides a place for Seattle Central students to present their art, and to see artistic exhibits that serve as a training ground for students.

Coordinator Wages & Benefits	41,226
Student Wages	5286
Client Services	250
Goods & Services	832
Transportation	659
Receptions	403
Total	48,657

Multicultural Services:

The program promotes responsiveness and success for students of color and students of diverse cultural backgrounds through projects, services, and collaboration with college departments.

Student Wages	9,791
Conference/Training	4,894
Goods & Services	88
Total	14,753

Office Management:

Office Management is a vital part of the success of Student Leadership. It supports every aspect of the Student Leadership Division such as payroll, purchasing, supplies and equipment, and much more in assisting with all the student boards and events and activities that are related to Student Leadership.

Support Staff Wages & Benefits	140,594
Goods & Services	3,439
Total	144,033

Phi Theta Kappa:

PTK is an international academic honor society for community college students. Any student earning a college level cumulative GPA of 3.3 is invited to join and participate in service and leadership activities.

Student Wages	19,231
PTK Conferences	9,622
Goods & Services	2,541
Total	31,394

SAM Learning Center:

SAM Learning Center, a part of the Learning Support Network, provides science and math tutoring services to Seattle Central College students in a variety of innovative and supportive ways and in numerous locations.

Tutor Wages	133,013
Total	133,013

Science Olympiad:

The Northwest Regional Science Olympiad Tournament held at Seattle Central each year. Student volunteers are provided identifying t-shirts and a meal for their role in making this all-day event a huge success.

Goods & Services	990
Total	990

Special Projects, One-Time Grants:

A fund set aside to the campus community for new projects that are realized after the prior spring's budgeting application process. This would be funding for one-time projects that serve students. Funded this year:

Goods & Services	731
Total	731

Student Activity Center:

The Mitchell Activities Center provides students with a safe and well maintained facility which is up to industry standards. In order to maintain safety standards at a high level, funds were allocated for floor repair.

Floor Repair	2,673
Total	2,673

Student Handbook:

The Student Handbook, made possible by the Associated Student Council, is full of information and a great resource for new, as well as returning students to assist them in navigating the campus. It is updated and printed every two years.

Printing	6,841
Total	6,841

Student Helpdesk:

The Student Helpdesk, conveniently located at the front counter of Information Central, supports student users of computing services, employing students with IT skills to provide information and assistance to resolve IT problems in a variety of ways: online chat, email, phone and live help.

Student Wages	18,386
Total	18,386

Student Support Incentive Program:

The purpose of the Student Support Incentive program is to continue the very successful food coupon program that has documented improved academic success for former foster care students enrolled in the Seattle Central College Success Program. The food coupon program provides incentive and motivation and promotes communication between program staff and students.

Goods & Services	7,000
Total	7,000

Student Involvement (SORC):

Student Involvement programs assists students to successfully establish clubs, and provides many opportunities for students to get involved and gain practical and transferable leadership skills, individual development and overall college experience of students. This budget includes the Student Organizations Resource Council, a team of six students who assist clubs to organize and function successfully.

Coordinator Wages & Benefits	51,468
Student Wages	35,924
Club Events & Activities	25,923
Total	113,315

Student Leadership Programs:

The coordinator of this program advises the Associated Student Council, the Funding Support Board, the Communications and the Sustainability committees; recruits and trains students for committees and other involvement opportunities; is responsible for promotion, marketing and branding for Student Leadership.

Coordinator Wages & Benefits	45,176
Student Wages	1,950
Goods & Services	424
Total	47,550

Student Publications:

The SWAP team develops and maintains the student magazine, The Central Circuit serves as a platform for student expression, from creative writing and art to opinion pieces. Their goal is to create a popular, society responsible publication that highlights the ideas and talents of Seattle Central students.

Advisor Wages and Benefits	9,854
Student Wages	31,573
Printing, phones, supplies	9,722
Revenue from ads	(13)
Total	51,136

Tournaments and Games Team (TAG Team):

The TAG team organizes and facilitates recreational games and activities that promote active student involvement, fair play and physical activities. The team works under the aegis of Student Leadership in conjunction with the Charles Mitchell Activity Center.

Student Wages	17,828
Goods & Services, Activities	8,320
Total	26,148

Women's Programs Emergency Fund:

Women's Programs provides the oversight and implementation of one- time emergency funds available for all students.

Client Services	9,818
Total	9,818

Women's Programs Student Support Resources:

The program serves as a resource center for Seattle Central College students and prospective students providing resources, support, information, referral, and access to services and resources in the community and on campus to reduce barriers to enrolling and succeeding in school. Women's Programs works in collaboration with other Student Success Programs to address the needs of all Seattle Central students.

Staff Wages & Benefits	59,360
Goods & Services	1,981
Total	61,341

Wood Construction Student Association:

The Wood Construction Student Association operates on a satellite campus, which makes the role of the student council an important link between the Main Campus and their student body. They strive to be a resource of information for the students of the Wood Construction Center.

Staff Wages	3,775
Goods, Speakers, Equipment	9,666
Revenue	(340)
Total	13,101

Writing Center:

The Writing Center operates as a part of the Learning Support Network to provide individual tutoring in the areas of writing and language arts. Staffed by students and supported by English instructors, students can receive assistance with any type of writing required of them.

Tutor Wages	19,127
Goods & Services	438
Total	19,565

Total Expenditures	1,338,707
---------------------------	------------------